STATE OF TENNESSEE

DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT

DIVISION OF WORKFORCE SERVICES

220 French Landing Drive Nashville, TN 37243-1002

(615) 741-1031

Interlocal Agreement

LWDA: Southern Middle TN

1) State the Purpose of This Agreement: Describe the purpose and the term of the Interlocal Agreement.
To provide coordination by defining the responsibilities, duties, and liabilities between the LEOs, ultimately, providing a clear, organized plan for the CLEO and LEOs to carry out their vision for how the local area will operate. The designated CLEO will serve as the Chair and signatory authority for the LEOs to execute any documents as may be reasonably necessary to implement, including agreements, grants, and plans. The term of this Agreement will be July 1, 2026 through June 30, 2028. The term of this agreement cannot exceed two (2) years.

2) Designation of a Chief Local Elected Official (CLEO): Explain who is selected as CLEO within the Local Workforce Development Area.

The LEO governing board shall require a majority to select the CLEO. This includes when the CLEO resigns, retires, or does not retain office. The process includes:

- LEOs select/appoint the CLEO, which includes steps to ensure that their duties would not create, or be perceived to create, a conflict of interest between the consortium of LEOs, LWDB, Fiscal Agent, or other administrative entities;
- CLEO shall appoint a Fiscal and Administrative Agent. This appointment does not relieve the CLEO for liability.
- A CLEO will serve as the signatory for the LEOs for as long as they retain office, or the LEOs convene to select/appoint a new CLEO;
- If the CLEO resigns, retires, or does not retain office, the LEOs shall convene a meeting no later than 60 days following notice of the CLEO's change in status in order to select a new CLEO.
- LEOs and CLEO shall select the One-Stop Operator through competitive procurement in partnership with the LWDB
- All decisions made by the CLEO on behalf of the Local Elected Officials shall carry out the functions as referenced in WIOA Section 107(d)(12)(B).
- Name, title, and contact information of the appointed CLEO:

  Bill Newman, CLEO
  Lincoln County Mayor
  112 Main Avenue South, Room 101
  Fayetteville, TN 37334
  mayor@lc-tn.com
  Office: 931.433-3045

3) Participating Local Elected Officials (LEOs): In **Appendix A – located on page 5** of this document – list all LEOs within the LWDA and include: name, representation, contact information, and the LEOs signature.

4) Dispute Resolution: State how disputes among LEOs will be resolved regarding Local Board appointments and carrying out other responsibilities under WIOA.

In the event that an impasse should arise between the LEOs regarding the terms and conditions, the performance, or administration of this Agreement, the parties agree to attempt to resolve disputes by mutually satisfactory negotiations in lieu of litigation. To this effect, they shall consult and negotiate with each other in good faith, and recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to all parties. If a committee is formed from members of the body to resolve the dispute, the committee shall report the resolution to the full LEO. Continued performance during disputes is assured. In case the dispute is still unresolved, the CLEO will make the final decision.

5) Fiscal Agent or Grant Subrecipient Designation: In **Appendix B** –located on page 7 of this document – designate the Fiscal Agent (if applicable) within the LWDA and include: name, representation, contact information, and the individual's signature.

6) Grant Recipient/Liability of Funds:

The LEO must sign to acknowledge their county's responsibility of financial liability as the recipient of grant funds by signing in **Appendix C located on page 8**. For further information, reference WIOA Section 107(d)(12)(B)(i).

Outline the process for determining each LEO's share of responsibility on Appendix C.

Parties agree to distribute such liability in proportion to each counties formula funded allocation (**See attached County Allocations & Appendix C**). Funds will be reimbursed to the Tennessee Department of Labor and Workforce Development as required. In the event the entity responsible cannot or will not assume the liability, the Interlocal Agreement must provide the process on how funds will be reimbursed. In the event that a County or entity cannot assume liability then the South Central Tennessee Development District would assume liability. If South Central Tennessee Development could not assume liability the issue would be referred to the Governor to be addressed. The Workforce policy will be followed for correcting disallowed cost.

7) Communication: Describe the process and procedures the CLEO will use to keep the LEOs informed regarding LWDB activities. Determine how many times a year the LEOs will meet and how often a joint meeting with the LWDB will be held.

Whenever a party desires to give notice unto the other, notice must be given in writing or electronic communication. Notices of quarterly meetings of the LWDB will be sent to all LEOs as an invitation to meet jointly in the capacity of ex-officio members with the LWDB. These notices will be sent through electronic means by a designated member of the staff to the Board. Called meetings will be held as deemed necessary and will be coordinated by the CLEO with assistance from staff to the Board. Decisions made by the CLEO as a member of the LWDB Executive Committee and Board of directors will be included as updates at quarterly meetings of the LWDB.

8) LWDB Budget Approval: Describe the process for reviewing and approving the LWDB annual budget among the LEOs
The LWDB in accordance with WIOA Section 107(12)(A), the LWDB will develop the LWDA budget upon notification of allocations from the Tennessee Department of Labor and Workforce Development. The fiscal agent will submit an agency budget to include WIOA to be reviewed and approved by the CLEO and LEOs. The fiscal agent will submit fiscal performance reports to the LWDB on a quarterly basis.

9) LWDB Member Representation: Outline how LEOs will ensure LWDB representation is fair and equitable across the LWDA and is in accordance with WIOA policy regarding LWDB member nominations.
Local board membership, nomination, appointment, change in status, mid-term appointment, and removal are based on the Workforce Services Policy-Local Governance TN WIOA (16-11). All board members should be in positions of optimum policy-making authority within each of the entities they are representing; even those representing more than one. Term limits are based on occupancy of positions and offices (required for membership, held by members serving on the board). An attempt will be made to garner representation from each of the thirteen counties within the LWDA.

10) Selection of a New Chief Elected Official: When applicable the newly elected CLEO or LEO must submit a written statement to the LWDB acknowledging that they have read, understood, and will comply with the Interlocal Agreement. Agreements must be reviewed within 90 days of county mayor elections to determine if updates are needed. Signing below demonstrates that the newly elected individual understands their roles and responsibilities. Please carry this out on **Appendix D on page 10** of this document.

11) Election of a County Mayor: When applicable, the newly selected county mayor (LEO) must submit a written statement to the LWDB acknowledging that they have read, understood, and will comply with the current Interlocal Agreement. Please carry this out on **Appendix D on page 10** of this document.
In the event that a new county mayor is elected, the LWDB is required to inform the new LEO(s)-in a timely manner-of their responsibilities and liabilities as well as the need to review and update any written agreements among the LEOs. Once the new LEO has had an opportunity to review the Interlocal Agreement they must submit a written statement to the LWDB acknowledging that they: • Have read, understood, and will comply with the current Interlocal Agreement. • Newly elected and prevailing LEOs reserve the option to request negotiations to amend the Interlocal Agreement via written statement to the CLEO at any time during the official's tenure as a LEO. • August Elections: Agreements must be reviewed within ninety (90) days of county mayor elections to determine if updates are needed (**See Appendix D**).

12) Amendment or Change to the Interlocal Agreement: Outline the process for amendments or changes to the Interlocal Agreement. Remember: all amendments or changes must be submitted to the LEOs, LWDB, and the TDLWD.
It is agreed that no modification, amendment or alteration of the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith. All amendments or changes must be submitted to the

Local Elected Officials, Local Workforce Development Board and the Tennessee Department of Labor and Workforce Development.

13) LWDB Performance: Determine how the CLEO and LEOs will monitor and review the performance of the LWDA to ensure each county's workforce goals and needs are being addressed. Determine and monitor the performance of the One-Stop system to ensure the system maintains an efficient and effective capacity to serve the LWDA.
The CLEO and LEOs will require quarterly performance status reports that will be submitted by the WIOA Program Director. Procurement of the One-Stop Operator and provider of career services will identify county needs and goals.

Stewart

Appendix A: Signatures of LEOs

Participating Local Elected Officials (LEOs) Signatures:

Chad Graham (Jul 27, 2026 16:09:23 CDT)

Bedford County Mayor Chad Graham
1 Public Square, Suite 101
Shelbyville, TN 37160
(931)684-7944 FAX: (931)684-8697
Email: chad.graham@bedfordcountytn.org

David Morgan

Lawrence County Executive David Morgan
Lawrence County Courthouse
200 West Gaines Street, Suite 201
Lawrenceburg, TN 38464
(931)766-4128 FAX: (931)766-2219
Email: dmorgan@lawcotn.org

Dennis A. Hunt

Coffee County Mayor Dennis Hunt
1329 McArthur Street, Suite 1
Manchester, TN 37355
(931) 723-5100 FAX (931) 723-5152
Email: mayor@coffeecountytn.org

Jonah Keltner

Lewis County Mayor Jonah Keltner
110 North Park, Room 108
Hohenwald, TN 38462
(931)796-3378 FAX: (931)796-6010
Email: jonahkeltner@hotmail.com

Chris Guess
Chris Guess (Sep 28, 2026 12:58:11 CDT)

Franklin County Mayor Chris Guess
855 Dinah Shore Blvd, Suite 3
Winchester, TN 37398
(931)967-2905 FAX: (931)962-0194
Email: fcmayor@franklincotn.us

Bill Newman

Lincoln County Mayor Bill Newman
112 Main Avenue South, Room 101
Fayetteville, TN 37334
(931)433-3045 FAX: (931)433-9979
Email: mayor@lc-tn.com

Knox Vanderpool
Knox Vanderpool (Sep 28, 2026 14:35:22 CDT)

Giles County Executive ~~Graham Stowe~~ Knox Vanderpool
Giles County Courthouse
P.O. Box 678
Pulaski, TN 38478
(931)363-5300 FAX: (931)424-6101
Email: gstowe@gilescountytn.gov

Mike Keny

Marshall County Mayor Mike Keny
1108 Courthouse Annex
Lewisburg, TN 37091
(931)359-1279 FAX: (931)359-0539
Email: mkeny@marshallcountytn.com

Jim Bates

Hickman County Mayor Jim Bates
114 North Central Avenue, Suite 204
Centerville, TN 37033
(931)729-2492 FAX: (931)729-6150
Email: mayor@hickmanco.com

Sheila K. Butt

Maury County Mayor Sheila Butt
101 Maury County Courthouse
Columbia, TN 38401
(931)375-1001 FAX: (931)375-1019
Email: sbutt@maurycounty-tn.gov

Sloan Stewart

Metro Mayor/Moore Sloan Stewart
Metro Moore County Courthouse
P.O. Box 206
Lynchburg, TN 37352
(931)759-7076 FAX: (931)759-6394
Email: sstewart@metromoorecounty.org

John Carroll
John Carroll (Sep 30, 2026 15:48:20 CDT)

Perry County Mayor John H. Carroll
Perry County Courthouse
P.O. Box 16
Linden, TN 37096
(931)589-2216 FAX: (31)589-2215
Email: john37096@gmail.com

Wayne County Executive ~~Jim Mangubat~~ John McDonald
Wayne County Courthouse
100 Court Circle #300
Waynesboro, TN 38485
(931)722-3653 FAX: (931)722-5994
Email: Jim.mangubat@waynecountytn.org

Appendix B: Designation of the Fiscal Agent

This document is to acknowledge the designation, by the Chief Local Elected Official, of a Fiscal Agent to act as the grant subrecipient. By signing this document the Fiscal Agent has read and understood the responsibilities and liabilities of the role as subrecipient described in WIOA Section 107(d)(12)(B)(i)(II). This document is only an acknowledgement that the Fiscal Agent has been designated. Contracts between the Fiscal Agent and the CLEO should ensure that the Fiscal Agent's roles and responsibilities are clearly outlined, and include the functions stated in 20 CFR 679.420.

Fiscal Agent Name: South Central Tennessee Development

Representation: District Paul Rosson, Executive Director

Contact Info: 101 Sam Watkins Blvd.
Mt. Pleasant, TN 38474
(931)379-2640

Signature: Paul Rosson (Jul 21, 2020 12:57 EDT)

CLEO Name: Lincoln County Mayor Bill Newman

Representation: Bill Newman, Lincoln County Mayor

Contact Info: 112 Main Avenue South, Room 101
Fayetteville, TN 37334

Signature: Bill Newman
Bill Newman (Jul 21, 2020 10:46:26 CDT)

Appendix C:

The LEOs must sign to acknowledge their responsibility of financial liability as the recipient of grant funds.

The LEOs must sign to acknowledge their responsibility of financial liability as the recipient of grant funds. Utilize this section to describe the percentage or amount of liability assigned to each county or local unit of government in terms of fiscal responsibility in the event of misuse or misappropriation of WIOA funds. This is required under 20 CFR 683.71 O(b)(2).

Bedford County
Percentage of Liability: 10%

Bedford County Mayor Chad Graham

Coffee County
Percentage of Liability: 12%

Dennis A. Hunt
Dennis A. Hunt (Sep 30, 2026 12:26:11 CDT)
Coffee County Mayor Dennis Hunt

Franklin County
Percentage of Liability: 10%

Chris Guess
Chris Guess (Sep 25, 2026 12:58:11 CDT)
Franklin County Mayor Chris Guess

Giles County
Percentage of Liability: 8%

Knox Vanderpool
Knox Vanderpool (Sep 28, 2026 14:35:22 CDT)
Giles County ~~Mayor Graham Stowe~~
Executive Knox Vanderpool

Hickman County
Percentage of Liability: 5%

Jim Bates
Jim Bates (Aug 3, 2026 06:39:30 CDT)
Hickman County Mayor Jim Bates

Lawrence County
Percentage of Liability: 10%

David Morgan
David Morgan (Sep 30, 2026 10:55:15 CDT)
Lawrence County Mayor David Morgan

Lewis County
Percentage of Liability: 3%

Jonah Keltner
Jonah Keltner (Sep 27, 2026 10:55:15 CDT)
Lewis County Mayor Jonah Keltner

Lincoln County
Percentage of Liability: 7%

Bill Newman
Bill Newman (Sep 30, 2026 10:55:15 CDT)
Lincoln County Mayor Bill Newman

Marshall County
Percentage of Liability: 7%

Mike Keny
Mike Keny (Aug 26, 2026 15:20:15 CDT)
Marshall County Mayor Mike Keny

Maury County
Percentage of Liability: 22%

Sheila K. Butt
Maury County Mayor Sheila Butt

Metro-Moore County
Percentage of Liability: 1%

Sloan Stewart

Metro Mayor-Moore County Sloan Stewart

Perry County
Percentage of Liability: 2%

John Carroll
John Carroll (Sep 30, 2026 15:48:20 CDT)

Perry County Mayor John H. Carroll

Wayne County
Percentage of Liability: 3%

Wayne County Executive ~~Jim Mangubat~~
John McDonald

Appendix D:

When applicable the newly elected CLEO or LEO must submit a written statement to the LWDB acknowledging that they have read, understood, and will comply with the Interlocal Agreement. Agreements must be reviewed within 90 days of county mayor elections to determine if updates are needed. Signing below demonstrates that the newly elected individual understands their roles and responsibilities.

Newly Selected CLEO:

Name: David Morgan, CLEO Lawrence County Executive
200 W Gaines St., Ste 201
Lawrenceburg, TN 38464
dmorgan@lawcotn.org
Office: 931.762.7700

Signature: David Morgan (Sep 30, 2026 11:45:06 CDT)

Newly Selected LEO:

Name: Curt Cobb
Representation: Bedford County Mayor, Curt Cobb
Contact Info: One Public Square, Ste 101
Shelbyville, TN 37160

Signature: Curt Cobb
Curt Cobb (Oct 1, 2026 14:26:46 CDT)

Newly Selected LEO:

Name: Knox Vanderpool
Representation: Giles County Executive, Knox Vanderpool
Contact Info: P.O. Box 678
Pulaski, TN 38478

Signature: Knox Vanderpool
Knox Vanderpool (Sep 28, 2026 14:35:22 CDT)

Newly Selected LEO:

Name: Ryan Skelton
Representation: Lewis County Mayor, Ryan Skelton
Contact Info: Lewis County Courthouse,
110 N. Park Street, Rm 108
Hohenwald, TN 38462

Signature: Ryan Skelton
Ryan Skelton (Sep 28, 2026 14:55:16 CDT)

Appendix D Continued

Newly Selected LEO:

Name: Walt Patrick
Representation: Lincoln County Mayor, Walt Patrick
Contact Info: Lincoln Conty Courthouse
112 Main Ave. S., Rm 101
Fayetteville, TN 37334

Signature Walt Patrick 10/1/26

Newly Selected LEO:

Name: Craig Blackwell
Representation: Marshall County Mayor, Craig Blackwell
Contact Info: 1108 Courthouse Annex
Lewisburg, TN 37091

Signature Craig Blackwell 9/29/26

Newly Selected LEO:

Name: John McDonald
Representation: Wayne County Mayor, John McDonald
Contact Info: Wayne Co. Courthouse
100 Court Cir #300
Waynesboro, TN 38485

Signature

Newly Selected LEO:

Name: Chris Chilton
Representation: Hickman County Mayor, Chris Chilton
Contact Info: Hickman County Courthouse
114 N. Central Ave., Ste 204
Centerville, TN 37033

Signature

Fiscal Year	LWDA	County	Youth Allocation	Adult Allocation	Dislocated Worker Allocation	Total
PY 2026	Southern Middle	Bedford	$ 64,088.44	$ 61,910.12	$ 77,122.46	$ 203,121.02
PY 2026	Southern Middle	Coffee	$ 83,406.74	$ 86,567.80	$ 66,572.74	$ 236,547.28
PY 2026	Southern Middle	Franklin	$ 88,181.32	$ 77,818.23	$ 36,343.03	$ 202,342.58
PY 2026	Southern Middle	Giles	$ 62,958.99	$ 65,251.01	$ 36,086.88	$ 164,296.88
PY 2026	Southern Middle	Hickman	$ 44,656.04	$ 52,683.30	$ 12,466.46	$ 109,805.80
PY 2026	Southern Middle	Lawrence	$ 68,375.63	$ 77,802.57	$ 46,882.33	$ 193,060.53
PY 2026	Southern Middle	Lewis	$ 23,513.02	$ 23,652.98	$ 9,290.10	$ 56,456.09
PY 2026	Southern Middle	Lincoln	$ 50,799.97	$ 60,239.83	$ 32,086.00	$ 143,125.80
PY 2026	Southern Middle	Marshall	$ 51,192.49	$ 51,054.28	$ 39,764.15	$ 142,010.92
PY 2026	Southern Middle	Maury	$ 125,942.13	$ 129,927.91	$ 163,424.21	$ 419,294.25
PY 2026	Southern Middle	Moore	$ 4,940.80	$ 5,881.72	$ 8,885.99	$ 19,708.51
PY 2026	Southern Middle	Perry	$ 18,597.10	$ 21,227.95	$ 6,483.43	$ 46,308.48
PY 2026	Southern Middle	Wayne	$ 25,412.33	$ 35,642.31	$ 10,730.22	$ 71,784.86
			$ 712,065.00	$ 749,660.00	$ 546,138.00	$ 2,007,863.00