

SOUTH CENTRAL TENNESSEE DEVELOPMENT DISTRICT*South Central Area Transportation System (SCATS)*

101 Sam Watkins Blvd • Mt. Pleasant, TN 38474

REQUEST FOR PROPOSALS**Wheelchair Lift Barrier (Safety Arm) System**

Furnish, Install, and Test — SCATS Demand-Response Fleet

RFP Number	SCTDD-2026-LIFT-001
Issue Date	July 28, 2026
Proposals Due	August 14, 2026 by 3:00 PM CDT
Procurement Contact	Amy Ezell, CGFM, Deputy Executive Director / Finance Director • aezell@sctdd.org • 931-379-2929
Funding Source	Tennessee Department of Transportation (TDOT) Special Projects
Scope	Furnish and install automatic wheelchair lift barrier systems on up to 122 SCATS vehicles across the SCTDD service area

*This project is funded under a grant contract with the State of Tennessee, Department of Transportation.
SCTDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.*

Section 1 — Introduction and Background

1.1 About SCTDD and SCATS

The South Central Tennessee Development District (SCTDD) is a regional planning and development organization serving the thirteen (13) counties of Bedford, Coffee, Franklin, Giles, Hickman, Lawrence, Lewis, Lincoln, Marshall, Maury, Moore, Perry, and Wayne. SCTDD operates the South Central Area Transportation System (SCATS), a rural public transportation program providing demand-response and other transit services throughout the region. SCATS is funded in part through the Federal Transit Administration (FTA) Section 5311 program for rural areas, administered in Tennessee by the Tennessee Department of Transportation (TDOT).

1.2 Purpose of This RFP

SCTDD is soliciting proposals from qualified firms to furnish, install, and test automatic wheelchair lift barrier systems (also referred to as "lift safety arms") on the SCATS demand-response vehicle fleet. The barrier systems will provide an automatically deploying outboard/inboard safety barrier on each vehicle's wheelchair platform lift to help prevent a mobility-device occupant from inadvertently rolling beyond the lift platform during loading, unloading, and travel. The fleet to be equipped consists of up to 122 vehicles staged at the county locations identified in Section 2.3.

1.3 Procurement Authority and Applicable Standards

This procurement is conducted in accordance with SCTDD's adopted Procurement Policy and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR Part 200 (Uniform Guidance), as revised effective October 1, 2024. Because funding for this contract is derived in whole or in part from federal sources passed through TDOT, all applicable federal and state grant requirements apply, including the Tennessee Department of Transportation contract provisions set out in Section 7 of this RFP. The equipment furnished and the installation performed under any resulting contract shall comply with all applicable safety standards, including but not limited to:

- Federal Motor Vehicle Safety Standard (FMVSS) No. 403 and No. 404 (platform lift systems and installation for motor vehicles), 49 CFR §§ 571.403 and 571.404;
- Americans with Disabilities Act (ADA) accessibility requirements for transportation vehicles, 49 CFR Part 38; and
- National Highway Traffic Safety Administration (NHTSA) test standards applicable to platform lift handrails and outboard barriers.

1.4 Issuing Office and Contacts

Procurement / Submission Contact: Amy Ezell, CGFM, Deputy Executive Director / Finance Director — aezell@sctdd.org — 931-379-2929

Mailing Address: South Central Tennessee Development District, 101 Sam Watkins Blvd, Mt. Pleasant, TN 38474

Section 2 — Scope of Work

2.1 General Requirements

The contractor shall furnish all labor, materials, equipment, tools, hardware, wiring, supervision, transportation, and incidentals necessary to deliver, install, calibrate, test, and certify automatic wheelchair lift barrier systems on the SCATS vehicles identified in Section 2.3. All work shall be performed in a professional, workmanlike manner in accordance with the lift and barrier manufacturer's specifications, the requirements of this RFP, and all applicable federal, state, and local codes and safety standards. The following general requirements apply to all work:

- All barrier systems shall be new, unused, current-production units — no rebuilt, refurbished, or demonstrator equipment will be accepted.
- Each installation shall be performed by technicians trained and certified (or factory-authorized) for the proposed barrier system and for service on the host wheelchair lift.
- Installation shall not void or impair any existing manufacturer warranty on the host wheelchair lift or the vehicle.
- Upon completion of each installation, the barrier system and the host lift shall be fully functional, properly calibrated, and tested through a complete deploy/retract and lift cycle.

2.2 Functional and Performance Specifications

The proposed wheelchair lift barrier system must meet or exceed the following minimum functional and performance requirements. The BraunAbility LiftSentinel™ Lift Barrier System is referenced as a representative product that establishes the minimum acceptable standard; an equivalent product of equal or greater capability that satisfies every requirement below will be considered on an "or approved equal" basis (see Section 2.6). Offerors proposing an alternate product must submit complete manufacturer specifications and documentation demonstrating equivalency.

- Automatic deployment: The barrier shall deploy and retract automatically in coordination with the wheelchair lift cycle, without requiring manual setup by the driver or attendant.
- Telescoping barrier arms: The system shall employ compact telescoping arms that deploy only when needed and add no permanent footprint to the lift area or vehicle interior; when stowed, the system shall not encroach into the passenger cabin and shall remain within an approximate 66-inch height profile.
- Cycle time: The system shall complete deployment or retraction in approximately ten (10) seconds.
- Manual override: The system shall include a manual override that permits operator control of the barrier without disabling the host lift system.
- Anti-pinch and anti-rattle design: The system shall detect resistance/obstruction during deployment (anti-pinch) and shall operate quietly without rattling when stowed during vehicle travel (anti-rattle).

- Safety standard compliance: The barrier arms shall be tested to meet the applicable NHTSA / FMVSS No. 403 handrail and outboard barrier test standards, and the installed system shall comply with 49 CFR Part 38.
- Electrical integration: The system shall integrate with the vehicle's 12-volt electrical system and the host lift's control circuit without compromising the lift's existing interlocks or safety features.
- Retrofit capability: The system shall be retrofit-capable on the SCATS fleet's installed wheelchair lifts and shall mount using existing lift mounting provisions and a single wiring harness wherever the host lift design permits.

2.3 Vehicle Schedule and Installation Locations

The barrier systems are to be installed on up to 122 SCATS vehicles staged at the following county locations. Vehicle counts are estimates as of the issue date and may be adjusted up or down by SCTDD; the resulting contract shall be priced on a firm per-vehicle unit basis (see Attachment A) so that the final contract value reflects the actual number of vehicles equipped.

County / Service Area	Vehicles	Staging Address
Bedford	11	783A Fayetteville Hwy., Lynchburg, TN 37352
Franklin / Coffee / Moore	18	1489 Decherd Estill Road, Decherd, TN 37324
Giles	9	125 S Cedar Ln., Pulaski, TN 38478
Hickman	6	820 TN-100, Centerville, TN 37033
Lawrence	11	804 N Military Ave., Lawrenceburg, TN 38464
Lewis	8	347 E Main Street, Hohenwald, TN 38462
Lincoln	12	908 Washington Street, Fayetteville, TN 37334
Marshall	6	1794 Mooresville Highway, Lewisburg, TN 37091
Maury	17	119 Nashville Hwy., Columbia, TN 38401
Perry	14	203 W. Main Street, Linden, TN 37096
Wayne	10	525 B Hwy. 64 East, Waynesboro, TN 38485
TOTAL	122	11 staging locations across the SCTDD service area

SCTDD will provide the successful offeror with a vehicle-by-vehicle inventory identifying the year, make, model, VIN, and the make/model of the installed wheelchair lift on each vehicle so that the offeror can confirm barrier-system compatibility prior to ordering equipment. Offerors should assume the fleet is equipped predominantly with commercial wheelchair platform lifts of model years 2005 and newer; offerors are responsible for confirming compatibility with each host lift and shall identify in their proposal any vehicle or lift configuration for which the proposed barrier system is not compatible.

2.4 Installation, Scheduling, and Coordination

- The contractor shall coordinate the installation schedule with SCTDD's designated representative for each county location to minimize disruption to transit service. SCATS vehicles are in active daily service; the contractor shall sequence work to keep the maximum possible number of vehicles in service at any one time.
- Installation may be performed at the county staging locations listed in Section 2.3, at a centralized SCTDD-approved location, or at the contractor's facility, as mutually agreed. The contractor shall identify its proposed installation approach (on-site, mobile, or centralized) in its proposal.
- The contractor shall be responsible for any protection of the vehicle interior and exterior during installation and shall return each vehicle in clean condition, free of debris, drill shavings, and installation materials.
- Following each installation, the contractor shall perform a documented functional test of the barrier system and the host lift and shall provide SCTDD with a signed installation/test certification for each vehicle.

2.5 Warranty, Training, and Documentation

- The contractor shall provide the manufacturer's standard parts-and-labor warranty on each barrier system and shall pass through to SCTDD all manufacturer warranties. State the warranty period and terms in the proposal.
- The contractor shall provide operator and maintenance training, or training materials, sufficient for SCATS drivers and maintenance staff to safely operate, inspect, and perform routine maintenance on the installed systems.
- The contractor shall deliver operation and maintenance manuals, parts lists, and as-installed documentation for the barrier system.

2.6 "Or Approved Equal" and Brand Name Reference

Any reference in this RFP to a specific manufacturer, brand name, or model number (including the BraunAbility LiftSentinel™) is intended only to establish the level of quality, performance, and functionality required and is not intended to restrict competition. Offerors may propose an equivalent product that meets or exceeds every functional and performance requirement of Section 2.2. SCTDD reserves the sole right to determine whether a proposed alternate is an approved equal.

2.7 Project Completion

All work under the resulting contract shall be completed within ninety (90) calendar days of the date of the Notice to Proceed, unless a different schedule is mutually agreed in writing. The contractor shall propose a project schedule demonstrating the ability to complete installation across all eleven (11) staging locations within the completion window.

Section 3 — Submission Requirements

3.1 Procurement Schedule

Activity	Date / Deadline
RFP Issued	July 28, 2026
Written Questions Deadline	August 6, 2026 by 4:00 PM CDT
SCTDD Response / Addendum Issued (if any)	August 10, 2026
Proposal Submission Deadline	August 14, 2026 by 3:00 PM CDT
Proposal Evaluation / Selection	Week of August 17, 2026
Notice of Award	On or around August 21, 2026
Contract Execution / Notice to Proceed	On or around August 24, 2026
Project Completion	Within ninety (90) calendar days of Notice to Proceed

SCTDD reserves the right to modify this schedule at any time. Any change will be communicated by written addendum to all known interested offerors.

3.2 Submission Instructions

Proposals must be received no later than August 14, 2026 at 3:00 PM CDT. Electronic submission is preferred. Submit electronic proposals by email to aezell@sctdd.org with the subject line: "Proposal — RFP SCTDD-2026-LIFT-001." Alternatively, one (1) original and two (2) copies may be delivered in a sealed package marked with the RFP number and title to: Amy Ezell, CGFM, South Central Tennessee Development District, 101 Sam Watkins Blvd, Mt. Pleasant, TN 38474. Proposals received after the deadline will not be considered, regardless of the cause of delay. SCTDD is not responsible for delays in mail, courier, or electronic delivery.

3.3 Required Proposal Content

To be considered responsive, each proposal must include the following components, organized and tabbed in the order listed:

Tab	Item	Description
A	Cover Letter	Signed by an individual authorized to bind the firm. Acknowledge receipt of all addenda.
B	Firm Profile	Company overview, years in business, relevant experience installing wheelchair lift / barrier systems on transit or paratransit fleets.
C	Product Specifications	Complete manufacturer specifications, cut sheets, and compliance documentation for the proposed barrier system, demonstrating conformance with Section 2.2 (and equivalency if proposing an "or approved equal").

Tab	Item	Description
D	Installation & Schedule Plan	Proposed installation approach (on-site, mobile, or centralized), staffing, technician certifications, and a project schedule covering all eleven staging locations within the completion window.
E	References	At least three (3) references from comparable transit/paratransit lift or barrier installation projects, with contact information.
F	Warranty & Support	Warranty terms, training plan, parts availability, and post-installation support.
G	Price Proposal	Completed Attachment A Price Proposal Schedule — firm per-vehicle unit price (furnish + install) and extended total based on the estimated vehicle counts in Section 2.3.
H	Insurance	Evidence of ability to provide the insurance coverage required in Section 5.
I	Certifications	Completed Attachment B (Vendor Conflict of Interest), Attachment C (IRS Form W-9), and Attachment D (Debarment and Suspension / Byrd Anti-Lobbying Certification).

3.4 Questions and Clarifications

All questions regarding this RFP must be submitted in writing via email to aezell@sctdd.org with the subject line: "Questions — RFP SCTDD-2026-LIFT-001." Questions must be received no later than August 6, 2026 by 4:00 PM CDT. Responses to all written questions received by the deadline will be issued as a written Addendum and distributed to all vendors on record as having received the RFP. No oral responses shall be binding.

3.5 Addenda

SCTDD reserves the right to issue written addenda to this RFP. All addenda will be posted on SCTDD's website and emailed to vendors on record. Vendors are responsible for acknowledging receipt of all addenda in their Cover Letter. Failure to acknowledge addenda may result in disqualification.

3.6 Proposal Validity

Proposals shall remain valid and irrevocable for a period of ninety (90) calendar days following the submission deadline, or until a contract is executed, whichever occurs first.

Section 4 — Evaluation Criteria and Selection Process

4.1 Evaluation Committee

Proposals will be evaluated by an Evaluation Committee composed of SCTDD staff. The Evaluation Committee will score proposals independently and then convene to discuss and finalize scores. SCTDD reserves the right to request clarifications, conduct interviews, or request product demonstrations from one or more offerors at no cost to SCTDD.

4.2 Evaluation Criteria

Proposals will be evaluated on the following criteria. The maximum total score is 100 points. Award will be made to the responsible and responsive offeror whose proposal is determined to be most advantageous to SCTDD, price and other factors considered.

Criterion	Maximum Points
Technical approach and product compliance (conformance with Section 2.2; FMVSS 403 / 49 CFR Part 38 compliance; demonstrated fleet compatibility)	30
Price (firm per-vehicle unit price and extended total)	25
Qualifications and experience (comparable transit/paratransit installations; technician certifications; references)	20
Installation plan and schedule (logistics across eleven staging locations; service-disruption minimization; ability to meet completion window)	15
Warranty, training, and post-installation support	10
TOTAL	100

4.3 Award and SCTDD Reservations

SCTDD reserves the right to accept or reject any or all proposals, in whole or in part; to waive informalities and minor irregularities; to negotiate with one or more offerors; to award by individual item or in the aggregate; to issue or not issue an award; and to cancel or reissue this RFP, when doing so is determined to be in the best interest of SCTDD. SCTDD will not be bound by any oral representation, clarification, or change made after the issuance of this RFP unless confirmed by written addendum or executed contract.

Section 5 — Contract Terms and Conditions

5.1 Contract Type and Pricing

The resulting contract will be a firm-fixed-unit-price contract for furnishing and installing the barrier systems. The contract value shall be the product of the firm per-vehicle unit price and the actual number of vehicles equipped, plus any separately priced items expressly authorized in writing by SCTDD.

5.2 Payment

Payment shall be made on the basis of completed, tested, and accepted installations. SCTDD shall make no advance payment. Invoices shall reference the vehicles completed (by VIN) and shall be supported by the signed installation/test certifications required in Section 2.4. SCTDD will make payment within a reasonable time following receipt and approval of a proper invoice.

5.3 Insurance

Prior to commencing work, the contractor shall provide certificates of insurance evidencing, at a minimum: Commercial General Liability of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; Automobile Liability of not less than \$1,000,000 combined single limit; and Workers' Compensation as required by Tennessee law with Employer's Liability of not less than \$500,000. The contractor shall also maintain Garagekeepers / care-custody-and-control coverage adequate to cover SCATS vehicles in the contractor's possession during installation. SCTDD shall be named as an additional insured on the general and automobile liability policies.

5.4 Indemnification

To the fullest extent permitted by law, the contractor shall indemnify, defend, and hold harmless SCTDD, TDOT, and their officers, employees, and agents from and against any and all claims, damages, losses, and expenses, including reasonable attorneys' fees, arising out of or resulting from the contractor's performance of the work, to the extent caused by the negligent acts or omissions of the contractor, its subcontractors, or anyone for whose acts they may be liable.

5.5 Compliance with Laws; Federal and State Provisions

The contractor shall comply with all applicable federal, state, and local laws and regulations, including 2 CFR Part 200 (Uniform Guidance) and the Tennessee Department of Transportation contract provisions in Section 7. By submitting a proposal, the offeror agrees that all such provisions are incorporated by reference into any resulting contract and that the contractor shall flow down all required provisions to subcontractors at every tier.

5.6 Record Retention (2 CFR § 200.334)

The contractor shall retain all records, documents, and supporting materials relating to this contract for a period of not less than three (3) years from the date of submission of the final expenditure report by SCTDD, and longer if any litigation, claim, or audit is started before the expiration of the three-year period, in which case the records shall be retained until all litigation, claims, or audit findings are resolved. State record-retention requirements in Section 7 (minimum

five (5) years from final payment) also apply; where federal and state retention periods differ, the longer period governs.

5.7 Debarment and Suspension (2 CFR § 200.214)

The contractor certifies, by submission of its proposal and execution of Attachment D, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal or state department or agency. The contractor agrees to comply with 2 CFR Part 180 as adopted by the applicable federal awarding agency, and to provide immediate written notice to SCTDD if its status changes during the contract period.

5.8 Procurement of Competitive Proposals (2 CFR § 200.320(c))

This RFP is conducted as a competitive-proposal procurement consistent with 2 CFR § 200.320(c), with a publicized solicitation, evaluation against the criteria in Section 4, and award to the responsible offeror whose proposal is most advantageous to SCTDD, price and other factors considered.

5.9 Termination (2 CFR § 200.340)

SCTDD may terminate the resulting contract, in whole or in part, for convenience upon written notice, in which case the contractor shall be paid for work satisfactorily performed and accepted through the date of termination. SCTDD may also terminate for cause if the contractor fails to perform in accordance with the contract, after written notice and a reasonable opportunity to cure as SCTDD may allow.

5.10 Independent Contractor

The contractor shall perform all work as an independent contractor and not as an employee or agent of SCTDD. Nothing in the contract shall create an employment, partnership, or joint-venture relationship between the parties.

Section 6 — General Provisions

6.1 Public Records

All proposals submitted in response to this RFP may be subject to disclosure under applicable Tennessee public records laws after contract award. Offerors who believe any portion of their proposal contains proprietary trade-secret information should clearly mark those pages “Confidential — Trade Secret”; however, SCTDD cannot guarantee that such designations will be honored in the event of a public-records request.

6.2 Cost of Proposal Preparation

All costs incurred by an offeror in preparing and submitting a proposal are the sole responsibility of the offeror. SCTDD shall not reimburse any offeror for proposal-preparation costs, regardless of the outcome of this procurement.

6.3 Subcontracting

Offerors must disclose in their proposals any work to be performed by subcontractors. The contractor remains fully responsible for the performance of all subcontractors and for ensuring that all subcontractors comply with all applicable contract requirements, including insurance, debarment certification, and conflict-of-interest disclosure. No substitution or addition of subcontractors shall be permitted without prior written approval from SCTDD.

6.4 Non-Collusion

By submitting a proposal, the offeror certifies that the prices and information in its proposal were developed independently and without consultation, communication, or agreement with any other offeror for the purpose of limiting competition, and that its proposal has not been and will not be disclosed to any other offeror prior to the submission deadline.

6.5 Conflict of Interest

Each offeror shall complete and submit the Vendor Conflict of Interest Disclosure Form (Attachment B). No part of any resulting contract amount shall be paid directly or indirectly to any employee or official of SCTDD or the State of Tennessee in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the contractor in connection with this procurement.

6.6 Americans with Disabilities Act

SCTDD is committed to ensuring that its programs, services, and communications are accessible to individuals with disabilities. The equipment and installation furnished under this contract are intended to enhance the accessibility and safety of SCATS service for passengers who use mobility devices, consistent with the ADA and 49 CFR Part 38.

Section 7 — State of Tennessee / TDOT Required Contract Provisions

Because this procurement is funded through a grant contract with the State of Tennessee, Department of Transportation, the following State contract provisions apply to this RFP and to any resulting contract and subcontracts at every tier. By submitting a proposal, the offeror agrees to comply with each provision.

7.1 Conflicts of Interest

The Grantee warrants that no part of the total Grant Contract amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.

7.2 Lobbying

The Grantee certifies, to the best of its knowledge and belief, that no federally appropriated funds have been or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant or loan, the entering into of any cooperative agreement, or any extension, continuation, renewal, amendment, or modification thereof. If any funds other than federally appropriated funds have been or will be paid to any person for such influence in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers, and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

7.3 Nondiscrimination

The Grantee agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the Grantee's employment practices on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.

7.4 Public Accountability

If the Grantee is subject to Tenn. Code Ann. § 8-4-401 et seq., or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant-supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:

NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.

The sign shall be on the form prescribed by the Comptroller of the Treasury.

7.5 Public Notice

All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee, Department of Transportation." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

7.6 Records

The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law and shall in no case be maintained for a period of less than five (5) full years from the date of final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives. Records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) or Financial Accounting Standards Board (FASB) standards, as applicable, and any related AICPA Industry Audit and Accounting guides. Documentation of grant applications, budgets, reports, awards, and expenditures shall be maintained in accordance with the U.S. Office of Management and Budget's Uniform Guidance. Grant expenditures shall be made in accordance with local-government purchasing policies and procedures authorized under state law. The Grantee shall comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury and shall establish a system of internal controls using the COSO Internal Control — Integrated Framework as the basic foundation for the internal control system, incorporating any additional Comptroller directives.

7.7 Environmental Tobacco Smoke

Pursuant to the federal Pro-Children Act of 1994, the Children's Act for Clean Indoor Air of 1995, and Tenn. Code Ann. §§ 39-17-1601 through 1606, the Grantee shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years, and shall post "no smoking" signs in appropriate, permanent sites within such premises. This prohibition applies during all hours, not only the hours in which children are present. Violators may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to this Grant Contract.

7.8 Debarment and Suspension

Debarment and suspension are addressed through the federal Debarment and Suspension / Byrd Anti-Lobbying Certification at Attachment D, which each offeror must execute. Consistent with the Tennessee Department of Transportation's standard guidance — that the State Debarment and

Suspension clause is not required where the federal Debarment and Suspension certification is included in the procurement documents — the federal certification at Attachment D satisfies this requirement for this procurement.

Attachment A — Price Proposal Schedule

Offerors must complete this Price Proposal Schedule. Pricing shall be a firm per-vehicle unit price covering furnishing, delivery, installation, calibration, testing, and certification of one (1) complete wheelchair lift barrier system, including all labor, materials, hardware, wiring, travel, and incidentals. The extended amount for each location equals the unit price multiplied by the vehicle count. Vehicle counts are estimates; the final contract value will reflect the actual number of vehicles equipped at the firm unit price.

County / Service Area	Vehicles	Unit Price (per vehicle)	Extended Amount
Bedford	11	\$	\$
Franklin / Coffee / Moore	18	\$	\$
Giles	9	\$	\$
Hickman	6	\$	\$
Lawrence	11	\$	\$
Lewis	8	\$	\$
Lincoln	12	\$	\$
Marshall	6	\$	\$
Maury	17	\$	\$
Perry	14	\$	\$
Wayne	10	\$	\$
TOTAL (122 vehicles)	122	Firm Unit Price →	\$

State the proposed barrier system manufacturer and model:

State the warranty period and terms: _____

List separately any optional or alternate pricing (e.g., volume adjustments, expedited scheduling, per-trip mobile-service fees), if applicable:

Authorized Signature: _____ Date: _____

Printed Name / Title: _____

Firm _____ Name: _____

Attachment B — Vendor Conflict of Interest Disclosure

Each offeror must complete, sign, and submit this form with its proposal. A conflict of interest includes any situation in which an offeror, its principals, or its employees have a financial or personal interest that could compromise, or appear to compromise, the integrity of this procurement.

Does the offeror, or any of its owners, officers, directors, or employees, have any relationship — financial, familial, or otherwise — with any SCTDD board member, officer, or employee, or with any official or employee of the State of Tennessee, that could constitute a conflict of interest with respect to this procurement?

☐ No conflict of interest exists.

☐ A potential conflict of interest exists, described below:

By signing below, the undersigned certifies that the information provided is true and complete to the best of the undersigned's knowledge, and agrees to promptly notify SCTDD in writing of any conflict of interest that arises during the procurement or contract period.

Authorized Signature: _____ Date: _____

Printed Name / Title: _____

Firm _____ Name: _____

Questions regarding this form may be directed to Amy Ezell, CGFM at aezell@sctdd.org or 931-379-2929.

Attachment C — IRS Form W-9 Requirement and Checklist

The successful offeror must provide a current, signed IRS Form W-9 (Request for Taxpayer Identification Number and Certification) prior to contract execution. SCTDD uses the Form W-9 to establish the vendor record and to comply with federal information-reporting requirements. Offerors are encouraged to submit the completed Form W-9 with their proposal to expedite award.

Form W-9 completion checklist:

- Legal name (as shown on the firm's income-tax return) and business name / DBA, if different.
- Federal tax classification (individual/sole proprietor, C corporation, S corporation, partnership, LLC, etc.).
- Address, city, state, and ZIP code.
- Taxpayer Identification Number (EIN or SSN) entered correctly.
- Signature and date in Part II certification.

The current Form W-9 and instructions are available at www.irs.gov/FormW9.

Attachment D — Debarment and Suspension / Byrd Anti-Lobbying Certification

Part I — Certification Regarding Debarment and Suspension

The prospective contractor certifies, to the best of its knowledge and belief, that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal or state department or agency;
- Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses described above; and
- Have not, within a three-year period preceding this proposal, had one or more public transactions (federal, state, or local) terminated for cause or default.

The prospective contractor shall provide immediate written notice to SCTDD if, at any time, it learns that this certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

Part II — Byrd Anti-Lobbying Certification (31 U.S.C. § 1352)

The undersigned certifies, to the best of its knowledge and belief, that no federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract. If any non-federal funds have been or will be paid for such activities, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities." This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into, and the undersigned shall require that the language of this certification be included in all sub-award documents at all tiers.

Authorized Signature: _____ Date: _____

Printed Name / Title: _____

Firm

Name:
