

Southern Middle TN Local Workforce Development Board Meeting

January 23, 2025 at 10:30 AM

The meeting of the Southern Middle TN Local Workforce Development Board was held in person and virtually through the Zoom application on January 23, 2025, at 10:30 AM.

Those in attendance: Robby Moore, Stacey Shedd, Hardin Franklin, Sara Williams, Mark Short, Dave Van Buskirk, Matthew Boner, Will Johnson, Kelli Kea-Carroll, Linda Maddox, Rob Mitchell, Selina Moore, Linda Fisher Roxanne Patton

Absent: Brian Crabtree, Chris Trull, Trent Mitchell

Welcome and Roll Call:

Southern Middle TN Local Workforce Development Board Chairman, Mark Short welcomed everyone to the meeting at 10:30am. Roberta Brazier was instructed to start the roll call by Chairman, Mark Short. All participants were able to verbally state that they were present, use the chat box, or utilize the "hand raise" option on the zoom application to make their attendance known. A quorum was established and present.

Review and Approval of Previous Minutes:

Chairman, Mark Short asked the board to review their minutes if they had not already done so. Robby Moore motioned for approval of the minutes. Kelli Kea Carroll seconded. The board voted unanimously to approve the minutes as presented.

Appointment of Chairperson from the Private Sector:

Mark Short stated the board would take nominations for a chairperson from the private sector, Barbara stated the term is every two years so Mark's two-year term is up but he is eligible to serve again if nominated. Selina Moore nominated Mark Short to be appointed Board Chairman. No other nominations were made. Linda Fisher made a motion. Dave Van Buskirk seconded. The board voted unanimously to approve Mark Short as Chairman for another term.

Ratification of By-Laws:

Barbara reported that two years ago new guidance on the By-Laws stated they had to be reviewed and approved every two years. She said, there were no changes made in the actual body of the By-Laws. Barbara stated they were approved in January 2023 at the Board meeting and need approval for two years. Stacey Shedd made a motion to accept the By-Laws as written. Rob Mitchell seconded. The board voted unanimously to approve.

Update on One Stop Operator:

Barbara shared to the board that Deb Tiede had resigned the One Stop Operator (OSO) position. In the Door has reported that they were interviewing and had offered the position and the candidate had two job offers and took the other job so they are still interviewing.

Receive Year to Date Quarterly Financials:

Lisa Moore reported that the first two quarters we spent 1.5 million just on participant costs and that brings our MPCR to 61.96% through the end of December. Lisa stated the Southern Middle (SM) is only required to spend 40% of WIOA funds which is Adult, Dislocated Worker, Youth and Quest and as of that day we have spent almost 62%. She reported that SM did meet the required 20% for PY23 and PY 24 for WEX. Stacey Shedd made a motion to accept the financials. Sara Williams seconded. The board voted unanimously to receive the financials.

Operations Committee Recommendations:

ETPL- Eleven (11) Programs for Continuance:

Kelli Kea-Carroll spoke regarding the Operation Committee meeting held on January 9th, 2025, and gave the committee recommendations.

Lawrenceburg Technical College (2):

Cosmetology- Dave Van Buskirk made a motion for continuance. Linda Fisher seconded. The board voted unanimously to approve.

Manicuring- Selina Moore made a motion for continuance. Roxanne Patton seconded. The board voted unanimously to approve.

Columbia State Community College (3):

Accelerated Advanced EMT- Stacy Shedd made a motion for continuance. Sara Williams seconded. The board voted unanimously to approve.

Computer Information Technology- Rob Mitchell made a motion for continuance. Selina Moore seconded. The board voted unanimously to approve.

Medical Billing and Coding- Stacy Shedd made a motion for continuance. Linda Fisher seconded. The board voted unanimously to approve.

Motlow State Community College (2):

Business Major Medical Office Concentration- Linda Fisher made a motion for continuance. Dave Van Buskirk seconded. The board voted unanimously to approve.

Medical Laboratory Technology (MLT)- Stacey Shedd made a motion for continuance. Roxanne Patton seconded. The board voted unanimously to approve.

TCAT at Hohenwald (4):

Administrative Office Technology- Dave Van Buskirk made a motion for continuance. Sara Williams seconded. The board voted unanimously to approve.

Cosmetology- Sara Williams made a motion for continuance. Robby Moore seconded. The board voted unanimously to approve.

Electronics System- Selina Moore made a motion for continuance. Rob Mitchell seconded. The board voted unanimously to approve.

Surgical Technology- Dave Van Buskirk made a motion for continuance. Roxanne Patton seconded. The board voted unanimously to approve.

ETPL-Four (4) Programs with duration change:

Kelli Kea-Carroll reported on the duration changes for the following programs:

TCAT at Hohenwald (2):

Criminal Justice Correctional Officer- Kelli stated this program changed from 864 to 750 clock hours and this was a state change. Stacey Shedd made a motion to approve the duration change. Rob Mitchell seconded. The board voted unanimously to approve.

Aesthetics Technology- Kelli stated this program changed from 864 to 750 clock hours and this was a state change. Sara Williams made a motion to approve the duration change. Selina Moore seconded. The board voted unanimously to approve.

TCAT at Pulaski (2):

Criminal Justice Correctional Office- Stacey Shedd made a motion to approve the duration change. Rob Mitchell seconded. The board voted unanimously to approve.

Automation, Process, and Production Systems- Selina Moore made a motion to approve the duration change. Sara Williams seconded. The board voted unanimously to approve.

Future TVA Labor Needs:

Heather Montgomery introduced herself as TVA Director of Labor Supply. She explained, that TVA is a union company and has three areas that focus on labor needs. TVA has a labor forecast center that identifies all of the new construction work, gas plant, any new nuclear and major outages at our plant. Heather stated, that TVA can tell you by the week how many pipe fitters, boiler makers, etc. they need and have a good handle on the future needs over the next ten years. She explained that TVA touches seven states known as TVA Valley. Heather said they discuss this with the collage age students to let them know it is really difficult for you to become a TVA employee but it is not difficult if you come in the contractor side and TVA is constantly hiring from the contractor side. She explained that TVA does a survey every year with all the Unions of all the trades electricians, boiler makers, pipe fitters, sheet metal workers, machinist, labors, carpenters and about 30,000 across the TVA Valley are in the craft trade. She said in 2027 they are going to be about 3,000 employees short so to combat some of this in year 0-5 is evaluate competitiveness, pay raises on the TVA side and schedule stability.

WIOA Program Director's Report:

Barbara reported that Southern Middle (SM) is working on documentation to submit for the annual State PAR Audit and AJC Monitoring and will continue for the next couple of months until the audit is completed. She also stated that SM was awarded two Apprenticeship Grants with limited funding from the Department of Labor which will expire June 30th, 2025 and both grants are obligated. Barbara reported that SM applied for \$250,000 in Rural Health Grant Initiative funding to utilize in the 13-county workforce area and received notice that SM will be awarded \$261,795.

Business Service Update:

Regina Locker reported that TE CONNECTIVITY - Located in Tullahoma/Coffee County will be moving one production line to Mexico. She stated that have reached out to their HR Director onsite and he said that they would not be needing any assistance at this time for employees affected. Regina also reported that Quickparts located in Lawrenceburg would be closing with a target date of May 31, 2025. She stated that SM will be working with the company to assist with Rapid Response, Job Fairs and whatever is needed to help with the transition. Regina reported that the Business Services Team attend as many job fairs as possible to continue our outreach to employers and the community.

Old Business:

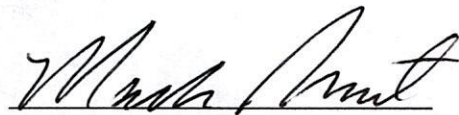
No old business to discuss.

New Business:

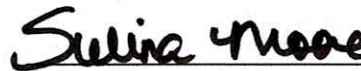
Selina Moore introduced a first-time guest, Brandon Phinx with Tennessee Department of Labor, Office of Apprenticeship. Selina also introduced Elizabeth Gallegos with Maury Alliance, Chamber of Commerce for Maury County.

Adjournment:

Stacy Shedd motioned to adjourn the meeting. Rob Mitchell seconded. The board voted unanimously to adjourn at 11:45am.



Mark Short, Chair



Selina Moore, Secretary