

## **Board Meeting 1/23/2020**

### **Present:**

Keith Durham, Howard Kirksey, Christine Hopkins, Kelli Kea-Carrol, Linda Maddox, Rob Mitchell, Selina Moore, Harden Franklin, Dr. Mark Short, Rena Purdy, Chasidy Buchanan

### **Proxy:**

Robby Moore, TJ Judge, Brain Crabtree, Jason Helton, Terry Tillis, Barbara Lamb-Gass, Ray Trawick, Will Johnson, John Secular

### **Absent:**

Cory Warden, Don Barber, Matthew Boner, Diana Hague, Rebecca Gold-Johnson, William Moon,

### **Approval of Previous Meeting's Minutes**

- No discussion on the previous meeting's minutes.
- Motion to approve by Rob Mitchell.
- Seconded by Christine Hopkins.
- Minutes approved unanimously.

### **Nomination of New Board Members**

- Introductions to the new Board Members:
- Linda Maddox
- Chasidy Buchanan
- Roxanne Patton
- Rob Mitchell made a motion to approve of all three at the same time.
- No discussions on new board members.
- Members approved unanimously

### **Workforce Experience Program and Policy**

- Explanation on the Workforce Experience Program and Policy by Wendi Jones
- Discussion from Rob Mitchell on the value of the program
- Motion to approve from Rob Mitchell
- Second from Selina Moore.
- No other discussion was held
- Members approved unanimously

## **Workforce Support Matrix**

- Discussion on changes made to Support Matrix.
- Rob Mitchell proposed a cap on automotive repair related to tires, capped to 80\$ per tire.
- Rob Mitchell proposed a motion to accept Support Matrix with the 80\$ cap,
- Christine Hopkins seconded the motion
- Members approved unanimously

## **Certification for Perry, Wayne and Hickman as Specialized Centers**

- Discussion on process for the certification on the three centers
- Selina sent a letter to the board chair on the passing certification.
- Discussion on the impact these centers will have on the area, and days they would be open.
- Motion to approve made by Rena Purdy,
- Seconded by Christine Hopkins.
- Members approved unanimously

## **Discussion on Center Numbers and Process on making Pulaski a Comp Center**

- Discussion on the traffic flowing through the centers
- Noted that Pulaski had comparable traffic to our Comp Centers.
- Options on processes to make Pulaski a Comp Center
- Motion made to draft a letter to send to the State regarding the Pulaski Center, by Selina Moore.
- Motion seconded by Rob Mitchell.
- Members approved unanimously

## **ETPL Program**

- Heavy Discussion on approving Motlow's new programs
- Michelle Cox gave a presentation on the new programs
- Motion made by Howard Kirksey, to table the discussion for the Executive board, when everyone can go into greater detail.
- Motion seconded by Christine Hopkins.
- Members approved unanimously

## **Memorandums of understanding for SCATS**

- Discussion on the drafting of an MOU between the Board and SCTDD's SCATS program.
- SCATS to provide Transportation to Local Areas, with a focus on At Risk or Distressed Counties
- Motion made to continue on with a Draft MOU between the Workforce Board and SCATS by Rob Mitchell.
- Seconded by Selina Moore.
- Members approved unanimously

## **Operations Committee Update**

- Review policy and recommendations for policy changes.
- Recommendation to hire dislocated workers from Goodman to help in clerical positions

## **Financial and Budget Updates**

- Discussion on the total amount spent for the current fiscal year, and the breakdown of the amounts by class and by county.
- Motion to approve financials made by Howard Kirksey
- Seconded by Rob Mitchell
- Members approved unanimously

## **Dashboard**

- Dashboard presentation by Tiffany and Jennifer, on foot numbers, training numbers, and layoff numbers
- Discussion on getting another Full-Time UI employee from the State
- Discussion on the Job Fairs, and their numbers.
- Discussion on Goodman Layoffs, and the effects on the local area.

## **Target Population Committee Update**

- Discussion on the Retry Programs
- Different projects and prospects on the horizon related to target groups


## **New Business**

- Discussion on Times and Locations for future meetings

## **Adjournment**

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Signature Page

Keith Durham: 

Christine Hopkins: 