

# SOUTH CENTRAL TENNESSEE DEVELOPMENT DISTRICT

101 Sam Watkins Boulevard, Mt. Pleasant, TN 38474, [www.sctdd.org](http://www.sctdd.org), 931.379.2929

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available			Desired Salary
Position Applied for			
Are you a citizen of the United States?	YES	NO	If no, are you authorized to work in the U.S.? YES NO
Have you ever worked for this company?	YES	NO	If so, when?
Have you ever been convicted of a felony?	YES	NO	If yes, explain

EDUCATION			
High School	Address		
Did you graduate?	YES	NO	
College	Address		
From	To	Did you graduate?	YES NO Degree
Other	Address		
From	To	Did you graduate?	YES NO Degree
<p><b>Other Qualifications</b> – <b>Job-related</b> training courses (give title and year). <b>Job-related</b> skills (other languages, computer software/hardware, tools, machinery, typing speed, etc. <b>Job-related</b> certificates and licenses (current only). <b>Job-related</b> honors, awards, and special accomplishments (publications, memberships in professional/honor societies, leadership activities, public speaking, and performance awards.) Give dates, but do <b>not</b> send documents unless requested.</p> <hr/> <hr/> <hr/> <hr/>			

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	
Full Name	Relationship
Company	Phone (     )
Address	

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<b>PREVIOUS EMPLOYMENT</b>			
Company		Phone (     )	
Address		Supervisor	
Job Title	Starting Salary (optional) \$	Ending Salary (optional) \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO
Company		Phone (     )	
Address		Supervisor	
Job Title	Starting Salary (optional) \$	Ending Salary (optional) \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO
Company		Phone (     )	
Address		Supervisor	
Job Title	Starting Salary (optional) \$	Ending Salary (optional) \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES	NO
Describe your paid and nonpaid work experience related to the job for which you are applying.			
_____			
_____			
_____			

<b>MILITARY SERVICE</b>	
Branch	From     To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

<b>DISCLAIMER AND SIGNATURE</b>
I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.
Signature _____ Date _____

Our Policy is to provide equal employment opportunity to all qualified persons without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, or veteran status.